

# Fall River Women's Union

## Funding Application Guidelines

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101 Rock Street Fall River, Massachusetts 02720

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### GUIDELINES FOR SUBMISSION

- Only 501(c)(3) Non-Profit Organizations serving women and children in the Greater Fall River area may apply. A copy of your 501(c)(3) approved letter from IRS must be included with this funding application even if you have submitted one in the past.
- FRWU requires organizations to obtain and submit at least two written bids for any equipment and/or materials requested and the time frame these prices will be in effect with this application. An effort should be made to obtain the best price possible; this includes any discounts or special prices for non-profit organizations. Specialized equipment where only one source is available is exempted from obtaining more than one bid; however, that one written bid must be submitted with the application.
- If your organization is governed by a Board of Directors or Trustees, please attach a list of the governing body.
- A written statement must be provided indicating that your organization is free of outstanding indictments, litigation, convictions or conflicts of interest that would prevent it from properly qualifying to receive funding. If any such circumstances are present, a written explanation must be provided.
- You must use all funds awarded to you within one year from the date of receipt. If not, contact the FRWU to explain why you were not able to move forward.
- This application must be completed and signed by the Executive Director of your organization.
- You are required to provide a [Follow-Up Report](#) when the project is complete. This can also be found on our website [www.frwu.org](http://www.frwu.org)

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**SPRING funding requests must be received by April 15<sup>th</sup>.**

**FALL funding requests must be received by August 31<sup>st</sup>.**

**Please note that no funding request for general operating expenses will be reviewed.**

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Contact: Bonnie Davis Mendes, Executive Coordinator Telephone 508-674-8861 email: [grants@FRWU.org](mailto:grants@FRWU.org)

[This form updated Feb. 2021]

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Date: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Email: \_\_\_\_\_

Chief Executive Officer or Executive Director: \_\_\_\_\_

Web Site \_\_\_\_\_

EIN # \_\_\_\_\_

Project Name: \_\_\_\_\_

Contact: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone # \_\_\_\_\_

Funding Request \$ \_\_\_\_\_

Please circle each location serviced by this specific program and provide the number of clients served by that location.

Assonet \_\_\_\_\_ Fall River \_\_\_\_\_ Little Compton \_\_\_\_\_  
Somerset \_\_\_\_\_ Swansea \_\_\_\_\_ Tiverton \_\_\_\_\_  
Westport \_\_\_\_\_ Other \_\_\_\_\_

Have you received funding from the FRWU in the past? YES NO

Please circle projected sources for funding this specific program and include percentages.

United Way \_\_\_\_\_% Federal \_\_\_\_\_% Endowments \_\_\_\_\_%  
Private \_\_\_\_\_% State \_\_\_\_\_% Other \_\_\_\_\_%  
Grants \_\_\_\_\_% Fall River Women's Union \_\_\_\_\_%

Would someone from your organization be willing to meet with a group from the FRWU Board? Be prepared to provide a one-page budget summary during this interview.

YES NO

Would someone from your organization be willing to speak at a FRWU meeting?

YES NO

May we use your logo on our website or in our newsletter ? YES NO

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## PLEASE COMPLETE THE FOLLOWING QUESTIONS

1. Please state your organization's mission. If it has no formal mission statement, please describe the purpose of your organization.
2. Please provide a brief history of your organization and its current services, including demographic information about those who are directly served.
3. Describe the specific project for which you are requesting funding. Please include information regarding the community need your proposed project seeks to address.
4. Specifically, how will the requested funds be used and how many clients / participants do you anticipate serving?
5. Is this a new venture, an expansion, or a continuation of an existing project?
6. What is the project's planned start date and duration?
7. Briefly describe the immediate results expected and the long-range results anticipated from this project funding.
8. How will your organization measure the success of the project?
9. Name other organizations, if any, with which you will work. Please include details regarding the specific role that any other organization(s) will play.
10. If you plan to continue the project beyond the funding period, how will this project be funded in the future?
11. Briefly describe the role of volunteers in this project and in your organization.

Submitted by: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

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